



October 2019

Dear Parent/Carer

### Year 11 Trial Examinations – November 2019

Your son/daughter has today been issued with 2 personalised copies of the Year 11 Trial Examinations timetable. These examinations take place between **Tuesday 5<sup>th</sup> November and Thursday 7<sup>th</sup> November 2019** and are for English, Maths and Science only. It is essential that students keep these safe as the venues and seating arrangements for the exams are shown on their timetable.

These are important examinations, the results of which will be used along with other work that your son/daughter has completed to determine his or her final tier of entry for next summer's GCSE examinations (where tiers of entry still exist for the subjects concerned). They will also provide post 16 providers with a guide to your son/daughter's likely GCSE grades next summer. We would be grateful if you, as well as your son/daughter, make a careful note of all of the arrangements.

Students should go to form first to register prior to any morning examinations and then report to the examination venue. Morning examinations start at 9.15am; students must be at the correct venue by 9.00am. Afternoon examinations start at 1.30pm (1.15pm on Wednesdays). Students should report to the examination venue at the end of lunch at 1.15pm (1pm on Wednesdays). It is essential that students are punctual for each examination.

Once again, we would like to reinforce the fact that **mobile phones or other data receiving devices such as smart watches** are **not** allowed in the examination room under any circumstances. If your son/daughter is found to be in possession of a mobile phone (or any other type of electronic communication or storage device) during an examination (even if it is turned off) it will be taken from them.

Please ensure that your son/daughter has all of the necessary equipment for these examinations. Students taking exams will be expected to use a black pen (no other colour), and will require the standard school equipment of a scientific calculator, protractor, ruler, a pair of compasses, highlighter pens, pencil sharpener, a pencil and rubber. These should be in a clear (see through) pencil case.

When students are not involved in these examinations, they should be in their normal lessons.

I'm sure that we can count on your support to ensure that your son/daughter prepares properly for these examinations and that the examinations run as smoothly as possible for the benefit of all students. If you have any questions or concerns, please do not hesitate to contact either myself or Mr Banks, Deputy Head teacher.

Yours faithfully

**Mrs T Ingham**  
Examinations Officer

(TY-AA) Y11 Trial Examinations November 19 - October 2019