



December 2019

Dear Parent/Carer

Year 11 Trial Examinations – Thursday 9th January to Monday 27th January 2020

Please find attached a copy of the Year 11 Trial Examinations Timetable. These examinations will take place between Thursday 9th January and Monday 27th January 2020.

Your son/daughter has today been issued with 2 personalised copies of the timetable. It is essential that students keep these timetables safe as the venues and seating arrangements for the exams are shown on their timetable.

These are important examinations, the results of which will be used along with other work that your son/daughter has completed, to determine his or her final tier of entry for the summer 2020 GCSE examinations (where tiers of entry still exist for the subjects concerned). They will also provide post 16 providers with a guide to your son/daughter's likely GCSE grades next summer. We would be grateful if you, as well as your son/daughter, make a careful note of all of the arrangements.

Students should go to form first to register prior to any morning examinations and then report to the examination venue. Morning examinations start at 9.15am; students must be at the correct venue by 9.00am. Afternoon examinations start at 1.30pm (1.15pm on Wednesdays). Students should report to the examination venue at the end of lunch at 1.15pm (1.00pm on Wednesdays). **It is essential that students are punctual for each examination.**

Once again, we would like to reinforce the fact that **mobile phones or other data receiving devices such as smart watches** are **not** allowed in the examination room under any circumstances. If your son/daughter is found to be in possession of a mobile phone (or any other type of electronic communication or storage device) during an examination (even if it is turned off) it will be taken from them.

Please ensure that your son/daughter has all of the necessary equipment for these examinations. Students taking exams will be expected to use a **black pen** (no other colour), and will require the standard school equipment of a scientific calculator, protractor, ruler, a pair of compasses, highlighter pens, pencil sharpener, a pencil and rubber. These should be in a clear (see through) pencil case. Water can be taken into examinations in a clear bottle with any labelling removed.

When students are not involved in these examinations, they should be in their normal lessons.

I'm sure that we can count on your support to ensure that your son/daughter prepares properly for these examinations and that the examinations run as smoothly as possible for the benefit of all students. If you have any questions or concerns, please do not hesitate to contact either myself or Mr Banks, Deputy Head teacher.

Yours sincerely

Mrs T Ingham
Examinations Officer

(TY-AA) Year 11 Trial Examinations - JANUARY 2020 - December 2019