

WHOLE SCHOOL

Email address for students with concerns.

During these difficult and unusual times we are aware that whilst the students are not at school they may have worries or concerns that they might want to share with us.

We would like to support them as much as we can during this period. We have therefore set up a dedicated email address for the students to use. They can email us any concerns that they may have about their safety or emotional well being or mental health.

The emails will be received by Mrs Pitcher, Mrs Domigan and Mr Evans who will either respond directly or refer them to a more appropriate member of staff.

The email address is **hlshelp@highamlaneschool.co.uk**

Clearly if the concern raises safeguarding issues we may have to refer it to the appropriate agency and will not be able to promise confidentiality. In such circumstances we would inform parents/carers unless we were advised otherwise.

We have also attached a personal network poster which your child may find useful.

Domestic Violence and Abuse

Please see attached some information from West Midlands Police about domestic abuse and what support is available for victims.

Family Information Service

Information is being regularly updated in the following areas:

Family Information Service newsletter - this is being sent out twice per week at the moment. Due to the fact that the platform has recently moved to mailchimp, this is often landing in people's junk mail (even if it didn't used to), so please check if you haven't seen the newsletter for a while. Link to newsletter here - <https://mailchi.mp/warwickshire/familyinfoservice>

Warwickshire County Council Children and Families webpages - <https://www.warwickshire.gov.uk/fis>

Warwickshire County Council Coronavirus specific webpages - <https://www.warwickshire.gov.uk/coronavirus>

Community led activities - A spreadsheet put together by Localities teams listing a wide range of activities that are going on in communities to support locally i.e. volunteers to pick up shopping etc. It is quite difficult to scroll through, but has some great local information - <https://apps.warwickshire.gov.uk/api/documents/WCCC-966-2051>

Nuneaton and Bedworth Borough Early Help and Targeted Support Children and Families Service

Please see attached poster detailing services on offer.

Contacting School

Thank you for your continued support over the period of school closure. A gentle reminder - if you have any technical (general IT or IT related to Google Classroom and SharePoint) questions please email **itsupport@highamlaneschool.co.uk** between 8.30am - 4.00pm Monday - Friday. Questions on a more general basis (teaching & learning, matters relating to your son/daughter) please email **contactus@highamlaneschool.co.uk**. In all cases the most appropriate member of staff will get back to you as soon as possible. itsupport@ and contactus@ are the only two ways in which you can email school. Please do not email teachers directly through their work email. If you would like to email your son/daughter teacher please email using our contactus@ address.

Google Classroom

If your son/daughter is unsure how to join their subjects' Google Classroom classes please direct them to the subject noticeboard located in SharePoint. Class codes, which students need in order to join a class, have been posted on subject noticeboards. For more general advice on how to login into Google Classroom please click on the following link and scroll down to locate the related article: <https://www.highamlaneschool.co.uk/schoolclosureinfo>

YEAR 9

As you may have been aware, your son's/daughter's Year 9 examinations were due to take place during the first three weeks after Easter. We have taken the decision not to reschedule these exams, even if we were to re-open prior to the end of the summer, in order to use any time that we may have on our return, for teaching. We hope that this will provide some reassurance to Year 9 students who may have been concerned about needing to prepare for these exams during the current lockdown. Thank you for your understanding.

YEARS 7 & 8

As you may have been aware, your son's/daughter's Year 7 and 8 examinations were due to take place immediately after the May half term. We have taken the decision not to run these exams, even if we were to re-open prior to the end of the summer, in order to use any time that we may have on our return, for teaching. We hope that this will provide some reassurance to Year 7 and 8 students who may have been concerned about needing to prepare for these exams during the current lockdown. Thank you for your understanding.