



October 2019

Dear Parent/Carer

MFL Department Trip to Munich, Germany and Salzburg, Austria - Monday 13th July to Friday 17th July 2020

We are proposing to take 40 Year 7, 8 and 9 students on a trip to Munich, Germany and Salzburg, Austria, leaving at approximately 1.30pm on Monday 13th July and returning on Friday 17th July at approximately 01.00am. On the first day we will visit Neuschwanstein Castle which inspired the design of numerous fairy tale castles, followed by some free time in the village. On the second day we will visit the salt mines in Salzburg, Austria, followed by some free time in Salzburg. On the third day, as well as spending time exploring the beautiful city of Munich, we will do a tour of the Olympic Stadium and ascend the Olympic Stadium Tower. This will be a superb opportunity for pupils to develop their language skills in German and increase their cultural knowledge of Germany and Austria. Students in Year 9 applying for this trip should be studying German as an option. those in Year 8 should be intending to take GCSE German as an option in Year 9 and those in Year 7 should currently be studying German.

The cost of the tour will be £600. This will cover the cost of the transfer to and from school, the flights, half board accommodation at the Haus International in Munich, evening meals at the hotel, a coach hire to travel the Neuschwanstein castle and to Salzburg and entrance fees into the sites. Students would, however, be expected to bring their own passport, additional spending money to buy lunch on each day of the trip.

I should also inform you that we need the students to have sufficient maturity to cope with the demands of being away from home overnight in a foreign country with different customs. We also need them to be able to follow instructions and be aware of their own safety **For this reason, we will seek to ensure the students that we take have a good conduct record in school by reserving the right to refuse to take students who have had:-**

- more than 25 Low Level Disruption (C1) points,
- 6 or more detentions (C3, pastoral, subject)
- 2 or more School Detentions
- 2 or more occasions in the Inclusion Room
- 3 or more C4s
- any exclusions (internal or external)

up until Monday 1st June 2020. Students may also be removed from the trip after Monday 1st June if their behaviour is a serious concern during the period leading up to the trip. In addition, all students will be expected to sign a Behaviour Contract which outlines our expectations of them whilst on the trip. Signing this contract is a condition of them taking part in the trip.

Furthermore, although we will try our hardest to ensure that your child shares a hotel room (usually in groups of 3 or 4) with the student(s) of their choice, it may not always be possible for us to satisfy all requests due to the room allocation from the hotel. As a result, **I should also inform you that the students should be prepared to share a room with one or more students who they are less acquainted with.**

In addition, as part of the experience, **students will be exposed to food that is different from what they are familiar with. Students need to be able to cope with all the above aspects of travelling abroad.**

To reserve a place on the trip, please fill in the reply slip and return it to Mrs Finley or Student Services by Thursday, 24th October 2019. **Please do not send in any money at this stage.**

Attendance on this trip is entirely voluntary and is not an essential part of the MFL curriculum for your son/ daughter. Please note that if your son/daughter is entitled to Pupil Premium, you will be able to



Higham Lane School

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Headteacher: Phil Kelly BA MBA NPQH

request a £30 reduction on the cost of the trip - kindly indicate this on the reply slip below. Mrs Pitcher, our Pupil Premium Coordinator, will contact you if your son/daughter does not qualify for a discount on this trip.

Please may I remind you that once your child is booked on to the trip, the first deposit of £125 **and any subsequent payments are non-refundable. Please be aware that students removed from the trip for failing to meet the behaviour criteria outlined above will still be liable for the full cost of the trip.**

Although no payments will be required until you have been contacted to confirm an available place, a place can only be secured following receipt of your initial deposit. Therefore, please be aware of the following payment deadlines (subject to change) before making a decision:

Payment 1 (Deposit) - £125 by Friday 8th November

Payment 2 – £175 by Tuesday 7th January

Payment 3 – £150 by Wednesday 25th March

Payment 4 - £ 150 by Friday 1st May

The travel company arranging the visit does not foresee any issues with regard to the trip as a result of a possible Brexit. We will be in touch should the situation change.

An exact itinerary will follow confirmation of your child's place on the trip. If you would like additional information in the meantime, then I will be delighted to answer your questions. Thank you, in anticipation, for your support for this exciting opportunity.

Yours sincerely

N Finley
Subject Leader in MFL



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Name of child Form

I would like to express an interest in my son/daughter going on the trip to Munich/Salzburg in July 2020. I understand that places will be reserved on a first come, first served basis.

It is essential for you and your child to have read and understood the following requirements for this trip in order to secure a place.

- I understand that I will be contacted shortly if a place has been offered, and that a deposit will be requested in order to secure the place.
- I understand that the first £125 deposit and any subsequent payments are non-refundable.
- I understand that my child needs to demonstrate confidence in staying away from home overnight.
- I understand that my child needs to demonstrate enough maturity to follow and listen to instructions and be aware of their own safety.
- I understand that my child will be expected to sign a Behaviour Contract as a condition of being allowed to go on the trip.
- I understand that it might not always be possible for staff to accommodate the students' requests in terms of room arrangements in the hotels.
- I understand that my child will be exposed to food that they are less familiar with during the trip.
- I understand that my child's place will be withdrawn if they do not meet the behaviour criteria set out in the letter and that full payment will still be required for their place

If you qualify for Pupil Premium, please tick here

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Signed..... Date

Please note: All reply slips need to sent to Mrs Finley or Student Services by Thursday 24th October 2019

(FL-AA) Trip to Munich July 2020 Expression of Interest NO EMAIL - October 2019