

Dear Student,

In the table below we have answered some of the common questions that you may have regarding your transition to Higham Lane Sixth Form. There have been a few changes to how we would normally operate as a result of Government advice about how sixth forms and schools can open safely during the Corona virus pandemic. These changes are to ensure that your stay at Sixth Form is safe and conducive to excellent teaching and learning.

Kind regards,

Mr Ladha
Assistant Headteacher (Head of Sixth Form)

GCSE results day and enrolment

<p>When is GCSE results day and how can I enroll-at Higham Lane Sixth Form.</p>	<p>GCSE results day is on Thursday 20th August 2020. You will be sent information from your respective schools about the arrangements for receiving your GCSE results. Enrolment, at the Sixth Form Centre, will be on Thursday 20th August and Friday 21st August 2020 between 9am and 3pm. Alternatively, you will be able to enrol online through our website. The online enrolment page will be on our website from Thursday 20th August 2020. As part of the online enrolment, you will be asked to upload a digital copy of your results. We will call you back to confirm your place at our sixth form.</p>
<p>What do I need to bring with me to enrol?</p>	<p>Please bring your GCSE results with you.</p>
<p>Will I be able to enrol online?</p>	<p>Yes. This year, we have an online enrolment form that you can complete if you prefer not to come in to Higham Lane Sixth Form to enrol. As part of the online enrolment, you will be asked to upload a digital copy of your results. We will call you back to confirm your place at our sixth form.</p>
<p>What if I do not meet the entry profile conditions for a subject that I want to do?</p>	<p>The entry profile is there to allow you to succeed in your chosen subjects. The entry profile was designed using national data, exam board advice and the knowledge demand of Level 3 subject exam specifications. We want to make sure that we do not set you up to fail. We will be happy to speak to any students that feel that they have 'just' missed the subject conditions of the entry profile. We will listen carefully to your case and then use our professional judgment to make a</p>

	<p>decision supporting you with information, advice and guidance. Please note that we may not be able to make a decision straight away as we may need to contact the Head of Year/Pastoral Leader or teachers from your Yr 11 school.</p>
Where can I find the entry profile?	<p>The entry profile is on our Higham Lane Sixth Form website.</p>
Where can I find out more about the courses on offer?	<p>This information is on our Higham Lane Sixth Form website. See the Year 12 Transition page.</p>
How do I prepare for my chosen sixth form subjects?	<p>We have designed Summer Subject tasks and super-curricular opportunities for you to engage in. These can be found on the Year 12 transition page on our Higham Lane Sixth Form website. Use this page to read the HLSF bulletins which were issued each week after lockdown to help with further information and opportunities.</p>
How do I find further information about Higham Lane Sixth Form?	<p>Our Higham Lane Sixth Form website has lots of information. Please watch the four videos on our Year 12 Transition page to help with any further questions you may have.</p>
Will I have an opportunity to have any taster lessons before I start?	<p>As you will be aware, we had to cancel our Induction Day in June in the same way as many other providers had to cancel theirs. Instead, we added a Yr 12 transition page on our Higham Lane Sixth Form website to allow you to read and engage in tasks related to your courses. Read the bulletins and visit the super-curricular links too to help you decide on your courses. I am also contactable on sixthform@highamlaneschool.co.uk if you have any questions about your subject selection. I will be picking up e-mails during the summer break.</p> <p>At enrolment, you will be given information, advice and guidance on your selection of subjects. This will hopefully provide reassurance about the subjects you choose.</p>
After enrolment, what if I change my mind about the courses I want to do?	<p>We have found that not many students make changes as they have researched the courses and their Post 18 pathways carefully.</p> <p>There may be times where changes need to be made because your plans have changed. If so, you can contact us on sixthform@highamlanesixthform.co.uk before you start Sixth Form on Thursday 3rd September 2020. If you decide on a change after you have started with us, then please meet with either Mrs Doyne-Ditmas (Assistant Head of Sixth Form) or me to discuss these changes.</p>

	We will not allow any changes after the end of September as we find that catching up on missed work is a detriment to starting on that new course. Of course, there may be some exceptions and we will meet with you to discuss this.
Will I have an opportunity to talk to anybody before enrolment on Thursday 20 th August 2020?	We are adding further support on our website. Visit the Yr 12 Transition page on our website and complete a form for a phone call back. You will be able to access this at the beginning of August and we will call you as soon as we can.

Starting at Higham Lane Sixth Form

When will I start at Higham Lane Sixth Form?	Your first day will be on Thursday 3 rd September 2020. 10.00am to 11.15am – Welcome and meet your tutor 11.15am to 11.35am - break 11.35am to 12.35pm – meet Year 13 12.35pm to 1.25pm – subject lesson 1.25pm to 2.15pm - lunch 2.15pm to 3.05pm – subject lesson
What will I do on my first day?	You will meet your tutor, Year 13 students who will join your tutor group and then start lessons from 12.35pm. You will receive further detailed information and your timetable on the day.
What are the timings for the sixth form day?	<u>Monday, Tuesday, Thursday and Friday</u> Arrive through Shanklin Drive gates at 8.55am each day. Registration – 9.00am to 9.20am Lesson 1 – 9.20am to 10.20am Lesson 2 – 10.20 to 11.15am Break – 11.15am to 11.35am Lesson 3 – 11.35am to 12.35pm Lesson 4 – 12.35pm to 1.25pm Lunch – 1.25pm to 2.15pm Lesson 5 – 2.15pm to 3.05pm <u>Wednesday</u> Arrive through Shanklin Drive gates at 8.55am each day. Registration – NO registration Lesson 1 – 9.00am to 9.50am Lesson 2 – 9.50am to 10.50am Break – 10.50am to 11.10am Lesson 3 – 11.10am to 12.10pm Lesson 4 – 12.10pm to 1.05pm Lunch – 1.05pm to 1.55pm Lesson 5 – 1.55pm to 2.55pm

Will I be able to buy food at break and lunch?	Yes. The café will be open from Monday 7 th September 2020. The kitchenette will be there for your use (fridge, microwaves and kettles). We will have strict safety systems in place to keep us all safe. Meals will not be served on the Thursday 3 rd or Friday 4 th September 2020. Please bring snacks and a packed lunch for these two days.
Do I need to stay on site if I do not have any lessons?	<p>You will be joining Sixth Form as young adults and with this in mind we want to give you the responsibility of managing your own time.</p> <p>Year 12 will not need to stay on site when they do not have any lessons or between lessons. It will allow you to study at home if you feel this suits you best. Some students may decide to stay on site. We will provide you with a quiet supervised study area and ICT facilities to complete work on site. We also suggest you bring your own devices (BYOD) as we will be able to link our server to your device to give you access to software and applications you may need for your studies at home.</p> <p>Please note that this flexibility is a privilege and needs to be earned. Any missed deadlines or below standard work will result in us asking you to stay on site partially or if concerns persist then fully.</p> <p>Good habits and clear routines are important when studying for Level 3 courses. These can be developed further if you stayed on site to complete work. If you manage to get work done at the Sixth Form, your time will be freer in the evenings and weekends.</p>
What is flexibility time?	<p>Flexibility time means that you only attend sixth form when you have lessons. You can also leave site between lessons and at lunch.</p> <p>You will NEED to sign in and out of the Sixth Form using your swipe card as this will register your attendance and let us know that you are on site. This is a safeguarding protocol and MUST be adhered to. You will also be registered every taught lesson. You will be issued with a swipe card and lanyard when you join us on Thursday 3rd September 2020.</p>
Will I have a tutor?	<p>Yes. Your Academic Tutor will be in contact with you regularly to discuss your progress at the sixth form. These meetings will be organised with you and you are expected to attend your tutor appointments.</p> <p>You must attend registration if you have a lesson during lesson 1.</p>

<p>What equipment will I need?</p>	<p>All textbooks needed for your chosen courses will be loaned out to you at no cost. You will need to attend each lesson with writing equipment (including a calculator, if your subjects require it) and a writing pad. Writing material, for safety reasons, will not be issued or lent to you. It will be useful to have a separate folder with dividers for each subject. Each subject will give you further direction on what else is required for their lessons. You MUST bring in tissues and a hand sanitiser each day.</p>
<p>What if I require special learning requirements or exam access support whilst at Sixth Form?</p>	<p>Please inform me of your requirements when you arrive to Sixth Form. You will then be assigned a keyworker who will meet with you regularly to discuss how to support your learning.</p>
<p>What support will I get whilst at Higham Lane Sixth Form?</p>	<p>Higham Lane Sixth Form is well recognised by students and parents/carers for the support it provides. This support will be from all teaching staff, Academic Tutors the Assistant Head of Sixth Form and from me. You will also be assigned tasks to read or complete, using Google Classrooms, to support your transition and to help with well-being, health and careers. I am trained as a Mental Health First Aider and both the Assistant Head of Sixth Form and I are Designated Safeguarding Leads.</p>
<p>What is enrichment?</p>	<p>Enrichment lessons will run every Wednesday during lesson 4 and 5. You will have a choice of different opportunities and will also be able to volunteer your services to local organisations or gain unpaid work experience during this time. Enrichment is important as it will develop and introduce you to new skills that will complement your study programme. You will be offered a variety of extra-curricular and super-curricular opportunities. We want you to have the 'EGDE' in an ever changing world when you make an application to university, for an apprenticeship or for employment.</p>
<p>Are lessons different at Sixth Form</p>	<p>Teaching and learning are very important to us and our focus at the Sixth Form is to provide you with excellent teaching to help you 'be the best you can be'. There will be comparisons with your KS4 teaching but the main contrasts are that you will be 'trained' to become an independent learner, will be taught to be a critical thinker and will be signposted to wider reading before and after lessons. We are developing your skillset so that you are prepared for your positive pathways after sixth form.</p>

Where can I find information about Post 18 destinations?

www.ucas.co.uk – university courses
www.amazingapprenticeships.com - apprenticeships
www.notgoingtouni.co.uk - different progression pathways